

CO.03.3A
EXAMPLE COMPLETED QUALITY UPDATE

Acme Construction Company

WEEKLY PROGRESS REPORT

Week Ending 3/28/2020

MAN-HOURS

SAFETY STATUS

WEEKLY SAFETY MEETING TOPIC

QUALITY UPDATE

INSERT QUALITY UPDATE PER
REQUIREMENTS LISTED IN
GUIDELINE CO.03.3



1. Quality Control (QC) activities performed.
 - Verified concrete pour card was completed.
 - Ensured accepted pour card was placed in the correct folder per our QDSP.
 - Verified soil density testing was performed per specification requirements.
 - Submitted reports to CQA Firm through CMC.
 - Ensured reports were in the folder identified on the QDSP.
 - New ITP being generated for HDPE Piping. Will be submitted next week through CMC.

2. Status of Quality Nonconformance Reports (NCR).

- NCR written for presence of wrinkles in LLDPE liner that were greater than 4 inches
- NCR submitted to T&PS Quality.
- Path forward to resolve is no rework required. T&PS Engineering states this is a non-issue in this location.
- Currently we have 4 NCRs written to date. 1 NCR is still open which is mentioned above.
- Status of Internal Punch List Items.

14 punch list items generated this week.

- Valves installed in wrong orientation.
 - Working with our Subcontractor to rework all valves. This is a big job and may take a while.
 - Should be ready for inspection in 2 weeks.
- Cable tray labels not installed/missing per specifications.
 - Working with our Subcontractor and our QC folks to find out why these were missed.
 - Replacement ready for inspection next week.
- Welds on pipe guides or supports not welded per detail. (Ex. Weld detail shows to weld all the way around and we only welded one side).
 - We are holding a training session on Geometric Tolerances. Rework ready for inspection on Monday.
- Toe plate needs to be installed around pipe penetrations where they come through floor grating.
 - This is a safety issue and we are addressing.
 - Touch up coating on pipe or equipment after installation.
- Galvanizer called and will be on site in a couple days to touch-up.
- Paint was removed from 24" pipe so welds could be made.
 - Coating will need to be touched up after work is completed.

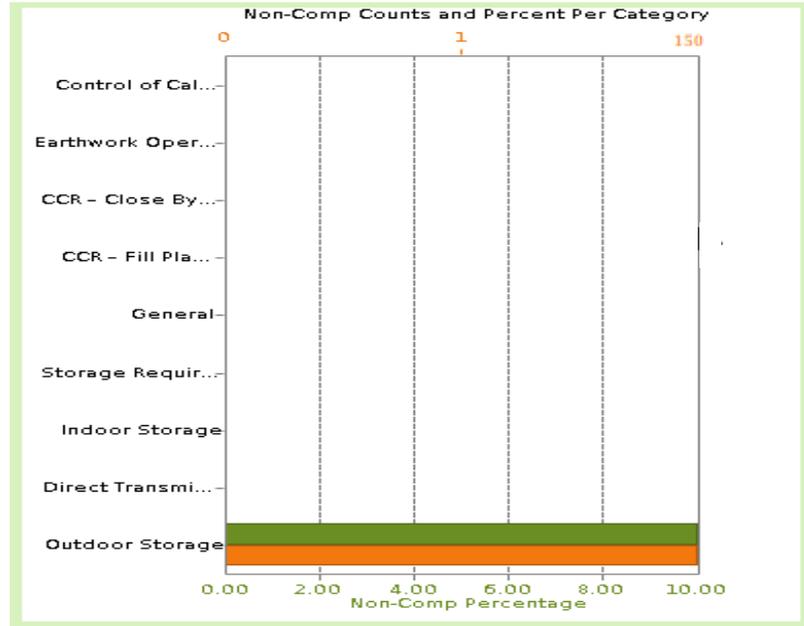
3. CQSP Update

- CQSP Spreadsheet

Weekly Progress Report (Example)

Contractor Name: ACME CONSTRUCTION				Week Start Date	Week End Date	CQS Count		CQS Workdays		CQS Rate	Behaviors		QDI	
Month: MARCH	MARCH information only	Week				Plan	Actual	Plan	Actual	#DIV/0!	Total	Noncompliant	#DIV/0!	
		Week									#DIV/0!			#DIV/0!
		Week									#DIV/0!			#DIV/0!
		Week	3/22/2020	3/28/2020			30	27	6	6	4.5	150	75	0.50
		Week									#DIV/0!			#DIV/0!
		Month Totals					30	27	6	6	4.5	150	75	0.50
Split Week (may contain duplicate info from monthly cells)	MARCH/APRIL	Week								#DIV/0!			#DIV/0!	

- Evaluation of Previous Week's Surveillance Activities and Results
 - We were able to meet our planned CQS Workdays.
 - Overall surveillances copied from Predictive Solutions Project Summary Report



Observation Type	Observations	Behaviors	Non-Comp Behaviors
Storage Surveillance	5	39	2
3rd Party Soils Testing - Density - Nuclear Method	5	115	58
Earthwork Operations	2	21	0
CCR - Subgrade Proof Roll	1	7	0
CCR - Fill Placement	9	93	90
Control of Calibrated Equipment	1	13	0
Summary	23	150	150

WORK SCHEDULED FOR NEXT WEEK

PROBLEMS CONCERNS / ACTION ITEMS

RFI LOG

CHANGE ORDER LOG

TOTAL WORK FORCE PER DAY WEEK